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**IEEE International Systems Conference 2018**

April 23-26, 2018

JW Marriott Parq Vancouver

Vancouver, BC CANADA

**CONTRACT FOR EXHIBIT SPACE**

We hereby apply for exhibit space in the 2018 IEEE International Systems Conference in Vancouver, BC Canada to be held April 23-26, 2018.

Company Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contact Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: (please do not use P.O. Box #)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State:\_\_\_\_\_\_\_\_Province:\_\_\_\_\_\_Postal Code:\_\_\_\_\_\_\_\_\_\_\_Country:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: +\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Ext. \_\_\_\_\_\_\_\_\_Fax: +\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_WebSite:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Exhibitor Guidelines:**

1- Exhibit space is tabletop configuration, approx 8 ft x 7 ft. Backdrop “popups” are allowed.

2- One draped 6x2.5 table with 2 chairs will be provided.

3- Exhibits will be located in registration and breaks hall area.

4- Exhibit personnel will be expected to register for conference if full technical sessions are desired.

5- Power connections will be billed as incurred.

6- Exhibits may to be set up on Monday, April 23 between 1:00 p.m. - 5:00 p.m..

7- Exhibits tear-down will occur Thursday, April 26 at 11:30 a.m.

8- Space is assigned first-come, first served by conference committee.

**Number of Tabletop Exhibits desired: \_\_\_\_\_\_\_\_\_\_\_ @ $1,000.00 USD Total: $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Note: All applications must be accompanied by full payment in order to be included in tabletop allocation.**

**Tabletop Exhibits Allocation Process will begin on February 1, 2018**

**Method of Payment**: \_\_\_\_\_Check \_\_\_\_\_\_\_ American Express \_\_\_\_\_\_\_ Visa \_\_\_\_\_\_\_ MasterCard\_\_\_\_\_\_Discover

**Make all checks payable to: 2018 IEEE International Systems Conference**

Card Number: Exp. Date: \_\_\_\_\_/\_\_\_\_\_ CVV Security Code:\_\_\_\_\_\_\_\_\_

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cardholder Billing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State:\_\_\_\_\_\_\_\_Province:\_\_\_\_\_\_Postal Code:\_\_\_\_\_\_\_\_\_\_\_Country:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AUTHORIZATION**

I am authorized by my company to contract for exhibit space at the 2018 IEEE International Systems Conference as indicated above. I have carefully read and accept the information and conditions contained herein.

Print Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Return completed form with remittance to Cynda Covert, IEEE SysCon 2018

1210 NW 14th Ave, Gainesville FL 3260

Email: ccovert@conferencecatalysts.com

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